



Plymouth Hockey Club

Charity No. 1166724

c/o 10 Wellington Street, Torpoint, Cornwall, PL11 2DE

committee@plymouthhockeyclub.org.uk

Club Members

March 2018

MINUTES OF THE PLYMOUTH HOCKEY CLUB ANNUAL GENERAL MEETING HELD AT BULL POINT ATP, ST BUDEAUX ON 25th MARCH 2018 AT 10:45HRS.

Present:	Rob White Louise Faull Xian Valentine Emma Phillips Brian Boucher Emily Boucher	Chairman Secretary Treasurer Welfare Equipment Communications
Members:	Esther Best Matt Best James Brown Shaun Burston Louise Chappell Sue Cloake Eamonn Cloake Ian Curzon-Berners Zoe Curzon-Berners Lisa Davies Alun Davies Duncan Eadie Tim Faull Charlotte Francis Sam Harrison Liz Henwood Richard Henwood Dean Large Tracy Large Ruth Mansfield Angela May	James Mills Alex Mitchell Ian Mitchell Jo Mitchell David Newnham Greg O'Reilly Carl Roberts Jo Rodgers Sian Sadler Ross Sadler Sarah Watson Ian Watson Anneliese Wannell Martin Wannell

Item	Decision	Action
(a)	(b)	(c)
1. Apologies	Apologies were received from TC, CG & JM.	
2. Minutes	<p>The minutes of the previous meeting held on 29th January 2017 were unanimously agreed as a true record by those present.</p> <p>Proposed: - BB</p> <p>Seconded: - EP</p>	
3. Matters Arising	<p>1. <u>Waterproof Jackets</u>. WP jackets were issued to every coach. WP jackets for players had not been progressed due to cost.</p> <p>2. <u>Club Socks</u>. Not progressed. All teams were to play in black socks. U14 and U16s could wear a different colour or design, but all players be 'uniform'.</p> <p>3. <u>Training Programme</u>. The training programme was working well and would continue unchanged for next season. Coaches were to liaise to maximise the use of space and resources, particularly in the middle hour. U8s should be rested every half-hour and were to be released early if tired. U8s and U10s were to be handed over directly to a parent at the end of training.</p> <p>4. <u>Extended Training</u>. Training beyond Easter was discussed but no interest shown by those present.</p> <p>Addendum: Four successful sessions were run over the summer break.</p> <p>5. <u>Club Communication</u>. Continued to be developed. Facebook was working well with private and public pages; it was being used to update and promulgate information.</p> <p>6. <u>Protective equipment</u>. The facemasks have been used regularly and well by the older teams.</p> <p>7. <u>Progression</u>. Older players were moving on to play adult hockey with Devonport Services HC. This option offered extremely good value as club fees at DSHC were a fraction of other adult clubs. Some players continued to play at PHC; players would only pay one set of fees.</p> <p>8. <u>Club Programme</u>. A printed club programme would be distributed to members (one per family) at the beginning of the new season. An electronic copy would be published on the website. The programme contained the basic information that all members required.</p> <p>9. <u>Photographs</u>. Photographs of the Committee and Lead Coaches were to be displayed on the notice board. Committee members would wear an ID card when at Bull Point.</p>	<p>Players</p> <p>Coaches Parents</p> <p>All</p> <p>All</p> <p>All</p>

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(a)	(b)	(c)
4. Chairman's Report	See Annex A.	
5. Treasurer's Report	<p>1. See Annex B.</p> <p>2. Addendum. Once all payments and expenditure had been made, the Club account stood at £29.77.</p> <p>3. The Chairman formally thanked Mortimer's Jewellers (£1500), the Ballard Trust (£1000) and Chris Vincent, a former coach (£100) for their generous gifts.</p>	
6. Election of Officers / Trustees	<p>1. The Chairman formally dissolved the Committee. He stated that there had been only one nomination for each post and asked if any further volunteers wished to stand.</p> <p>2. The following people were proposed, seconded and unanimously elected as Committee Officers and Club Charity Trustees for a period of one year or until the next AGM:</p> <p style="margin-left: 40px;">a. Chairman - Rob White</p> <p style="margin-left: 40px;">b. Treasurer - Xian Valentine</p> <p style="margin-left: 40px;">c. Secretary - Louise Faull</p> <p style="margin-left: 40px;">d. Trustee - Jo Rodgers</p> <p style="margin-left: 40px;">Proposed: - DL</p> <p style="margin-left: 40px;">Seconded: - CF</p>	
7. Election of Club Committee	<p>The following people were proposed, seconded and unanimously elected as Club Committee members for a period of one year or until the next AGM:</p> <p style="margin-left: 40px;">a. Welfare - Emma Phillips</p> <p style="margin-left: 40px;">b. Volunteers - Charlotte Francis</p> <p style="margin-left: 40px;">c. Communications - Emily Boucher</p> <p style="margin-left: 80px;">- Tim Faull</p> <p style="margin-left: 40px;">d. Equipment - Brian Boucher</p>	
8. Club Policies	<p>The following documents were proposed, seconded and unanimously adopted for the forthcoming year:</p> <p style="margin-left: 40px;">a. Club Constitution</p> <p style="margin-left: 40px;">b. EH Safe D</p> <p style="margin-left: 40px;">c. EH "Respect" Code of Ethics and Behaviour</p> <p style="margin-left: 40px;">d. Club Equality Policy</p> <p style="margin-left: 40px;">Proposed: - CF</p> <p style="margin-left: 40px;">Seconded: - EP</p>	

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9. Awards Ceremony and Social Event	The awards ceremony would be held at Bull Point on 10 June 2018. The day would include games and challenges, the prizegiving and a barbeque lunch. The Chairman agreed to invite selected guests including the Naval Base Commander, donors, and local councillors.	RW All
10. Training and Courses	Coach training was scheduled for 11-12 May 18. Three courses over two days were planned: <ul style="list-style-type: none"> a. Introduction to Coaching b. Engaging Children c. Engaging Goalkeepers Addendum: The courses ran on 7-8 July 2018. Twelve Club members attended.	
11. Managers and Coaches	No team will be entered or play in the league without an allocated manager and coach.	All
12. U16 Teams	Players aged 13+ were eligible to play in adult teams. However, some players had expressed a wish to remain at the Club and play at U16 level before moving on. RW agreed resource the team and arrange fixtures. Sam Burston agreed to coach the team.	SB RW
13. AoB	EP thanked the RW for his efforts throughout the year.	
14. Next Meeting	There being no other business the meeting was closed at 12.00. The date of the next AGM was confirmed as 24 March 2019; subject to fixtures and competitions.	All

L Faull
Secretary



R D White
Chairman

Annexes:

- A. Chairman's Report.
- B. Treasurer's Report.



Plymouth Hockey Club
Statement of Accounts 2017 - 2018

Item	Income	Expenditure
Balance brought forward	£931.09	
Asset Register		
Membership Fees	£2,510.00	
Running Costs		£2,436.62
Equipment & Resource Purchases		£4,351.43
Coaching & Development		£1,257.00
Grants & Funding	£1,736.51	
League & Competition Fees		£743.75
Match Fees	£1,760.33	
Clothing Purchases & Printing		£125.41
Clothing Sales	£124.00	
Tuckshop	£282.05	
Sponsorship, Fundraising & Donations	£1,600.00	
Totals	£8,943.98	£8,914.21
Balance carried forward	£29.77	